



LITERARY MANAGERS & DRAMATURGS OF THE AMERICAS

Literary Managers and Dramaturgs of the Americas was founded in 1985 as the volunteer membership organization for the professions of literary management and dramaturgy. LMDA is a not-for-profit tax-exempt organization with members throughout North America and abroad. LMDA holds the belief that theater is a vital art form that has the power to nourish, educate, and transform individuals and their communities and that dramaturgy is central to the process of theater-making.

LOCAL CONFERENCE COORDINATOR

Chicago, IL | Part-time/Sept. 2018–June 2019 | [~\$2,000*]

OVERVIEW

Chicago, IL is a city of contradictions: one of the most segregated places in the U.S., yet a proud sanctuary city; a site of wealth and privilege juxtaposed with poverty and disinvestment; and a symbol of the greatest community cohesion and some of the worst systemic injustices of the nation.

With these thoughts in mind about our chosen site for the 2019 conference, we want to explore how we, as dramaturgs, instigate positive action in a time of division. How might we facilitate necessary conversations, promote inclusion on our stages, shape programming to speak to the issues of the day, cultivate new audiences and foster new artists, and spur political engagement and even direct political acts?

To further this dramaturgical dive, we seek to understand how borders as physical and social constructs impact the way theatres solicit, produce, and commodify art and artists; and how and when dramaturgs choose to reinforce or disrupt borders. To this end, Crossing Borders Pt.2 will welcome panels, roundtables, and other dynamic conversations about what constitutes “action” for positive social change in a time of crisis, and which define how we build pathways to collaboration across imagined and real borders – including, but not limited to, the ones found in our host communities in Chicago.

ABOUT THE LOCAL COORDINATOR POSITION

Each year, LMDA convenes an international conference to discuss and investigate the current issues facing the practice. In the months leading up to the event, LMDA contracts a Local Coordinator to: (1) support the production of the conference in collaboration with our Executive VP for Conferences and conference committees; and (2) to serve as an overall logistics captain

reporting directly to the Local Chair. The Local Coordinator:

- Executes all partnership/site contracts initiated by Local Chair
- Contracts/confirms all conference presenters
- Manages accommodation and travel for out of town presenters
- Recruits and manages volunteers
- Oversees site planning and venue liaisons
- Manages on-site accessibility needs
- Supports Local Chair in managing hotel bookings, room release
- Identifies on-site supply needs and procures supplies within budget
- Works closely with Admin Director to ensure budget is controlled

HOW TO APPLY

Applicants should send a resume and cover letter outlining how they meet the specific requirements of the position to conference@lmda.org by **August 8, 2018**. Successful candidates will be contacted by email to arrange a virtual follow-up interview.

**funding dependent*